



## HP 4240/4250/4350 Maintenance Kit Instructions

The following parts are included in this maintenance kit:

- 1 Transfer Roller – RM1-1110
- 1 Tray 1 P/U Roller – RL1-0019
- 8 Tray 2 Feed/Separation Rollers - RM1-0037
- 1 Fusing Assembly – RM1-1082

**CAUTION:** The fusing assembly may be hot. Power off, unplug and allow printer to sit for 20 to 30 minutes before performing any of these maintenance procedures

---

### Transfer Roller Removal and Replacement

1. Open toner access door and tray 1
2. Remove toner cartridge
3. Lift the gear (left side) of the transfer roller up
4. Slide to the left and remove
5. Slide right side of roller into right bushing
6. Align left side collar making sure the open end is face down and push in

**CAUTION:** Do not touch the surface of the transfer roller. Contact with skin oils can cause print quality problems

### Tray 1 Pickup Roller Removal and Replacement

1. Locate and slide apart the two latches on each side at the top of the roller
2. Rotate the top of the roller out and lift away from printer
3. Place alignment pins on new roller into slots and snap in

### Tray 2 Feed and Separation Roller Removal and Replacement

1. Remove the tray from the printer
2. Open access door next to the roller
3. Pinch the blue tab and slide the roller off the shaft
4. Slide new roller on making sure the tab locks

5. Locate the feed roller in the top of the tray cavity
6. Repeat steps 3 and 4

**NOTE:** The removal and replacement process are the same for the feed and separation rollers on tray 3 and the 1500 sheet feeder.

### Fusing Assembly Removal and Replacement

1. Open rear output bin and pull out extension
2. Remove output bin from printer by locating the finger notch on the bottom left side of bin, push tab towards the right and swing left side out and away from printer
3. Push the blue tabs on the fuser up and pull fuser out of printer
4. Push the new fuser into the printer making sure both blue tabs lock
5. Install the rear output bin and check for proper operation

### Resetting the Maintenance Count

1. Turn printer off
2. Turn printer on and during the memory counting up press and hold the green ✓ button until the ready, attention and data lights come on solid
3. Release the green ✓ button and the display will say SELECT LANGUAGE; press the up arrow once the display will say NEW MAINTENANCE KIT press the green ✓ button to execute
4. Press the ✓ button to reset the Maintenance Kit counter.
5. Verify proper reset of maintenance count:
  - a. Select "PRINT CONFIGURATION" from the Information menu
  - b. Check that the 'Pages since last maintenance' entry on the configuration page is set to zero.
  - c. If not, repeat steps 1 through 4

**Note:** Perform this procedure only after a maintenance kit has been installed. Do not use this procedure to temporarily clear the PERFORM PRINTER MAINTENANCE message.